

Passport Application Checklist (Tatkaal)

1. Mandatory Documents

- 1 Old Passport (Original)
- 2 Appointment Receipt (Printed)
- 3 Self-attested photocopies of all documents
- 4 Include first 2 pages, last 2 pages, and ECR/Non-ECR page

2. Identity, Address & DOB Proof (Any 3)

- 1 Aadhaar Card (Identity & Address)
- 2 PAN Card (Identity & DOB)
- 3 Bank Passbook / 12-month Statement (with photo & bank seal)
- 4 10th Marksheet (DOB & Non-ECR)
- 5 Voter ID / Driving License / Utility Bills

3. Tatkaal Forms

- 1 Annexure E (Self-declaration of citizenship & no criminal record)

4. Special Cases

- 1 Married: Marriage Certificate OR Annexure J (joint photo & signatures)
- 2 Government Employees: Annexure G (NOC) OR Annexure A

5. Police Verification

- 1 All original documents
- 2 One extra photocopy set
- 3 1–2 passport-size photographs

Important Tips

- 1 Ensure all document details match
- 2 Carry originals + copies neatly arranged
- 3 Double-check appointment details